

# SIJ/PSA VOLUNTEER FORM 2010/2011 SCHOOL YEAR

Please submit this form to the SIJ school office. **Consideration will be given to forms in the order they are received.** Visit the SIJ school website under the "Volunteers" heading for committee descriptions. Feel free to contact Julie Danaher or Pam Malchow with any questions you may have.

**\*\*Circle your preferences below\*\***

## Major Fundraisers

**Auction** → Chair / assist  
**Raffle** → Chair / assist  
**5K Run** → Planning Committee  
(See reverse side of this page for explanation)

## Special Events

**Back to School Picnic** → Chair / assist  
**Cotillion** → Chair / assist  
**Oktoberfest/Fellowship Night** → Chair / assist  
**Teacher Appreciation** → Chair / assist  
**Tea with Santa** (7<sup>th</sup> grade) → Chair / assist  
**Track & Field Day** → Chair / assist

## Classroom/Faculty Assistance

**Art Awareness** → Chair / assist  
**Alumni Relations** → Chair / assist  
**Playground** → Chair / assist  
**Room Mom** → Grade \_\_\_\_\_  
**Art Room Helper** → assist  
**Library** → (see reverse side of this page for explanation)

Please prioritize any **Chair** preferences below

1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

3<sup>rd</sup> \_\_\_\_\_

*(for PSA Board only)*

Date Received \_\_\_\_\_

Rec'd by \_\_\_\_\_

## Enrichment

**Career Days** → Chair / assist  
**Speaker Coordinator** → Chair / assist  
**Science Fair** (k-4<sup>th</sup>) → Chair / assist  
**Theatre** (6-8<sup>th</sup>) → Chair / assist  
**8<sup>th</sup> Grade Service Hours** (7-8<sup>th</sup>) → Chair / assist  
**Kids Care Service Club** (6-8<sup>th</sup>) → Chair / assist  
**Speech Club** → Chair / assist

## Product Sales

**Book Fair** → Chair / assist  
**eScrip** → Chair / assist  
**School Supplies** → Chair / assist  
**Special Lunch** → Chair / assist  
**Uniform Resale** → Chair / assist  
**Spirit Wear/School Sweatshirt** → Chair / assist

## SIJ Fellowship & Special Projects

**Good Works** → Chair / assist  
**Hand in Hand** → Chair / assist  
**Hospitality/Coffee Club** → chair / assist  
**Welcome Mom/New Family Sponsor** → assist  
**Dads Club** → Chair / assist  
**Families First Business Directory** → Chair / assist  
**Prayer Book** → Chair / assist  
**School Directory** → Chair / assist  
**Scoops** → Chair / assist  
**Teacher End of Year Fund** → Chair / assist  
**Website Coordinator** → Chair / assist

## Your Contact Information

Name \_\_\_\_\_

Phone \_\_\_\_\_

email \_\_\_\_\_

**\*\*Return to School Office\*\***

## PSA Volunteer Opportunities 2010/2011 School Year

We thank you for your continued support of SIJ/PSA and invite you to consider how you can volunteer in the 2010/2011 school year. It is through parent participation that PSA is able to raise the necessary funding for our school. The reverse side of this page lists all the volunteer opportunities available.

Please circle your preferences and return the form to the school office. **Consideration will be given to forms in the order they are received. We kindly ask that all forms be returned by Wednesday, March 31<sup>st</sup>.**

Also, highlighted below are new committees or other opportunities that may warrant explanation. Please visit the school website ([www.sijsschool.org](http://www.sijsschool.org)) under the "Volunteers" section for a list and description of all volunteer opportunities.

### **SIJ 5K**

Be involved from the very beginning! We are looking for parents to organize a planning committee to develop a 5K Fundraiser for the school. Timing is TBD based on the recommendations of the planning committee and PSA Board approval.

### **Oktoberfest/Fellowship Night**

Last year's first SIJ Oktoberfest & Fellowship Night was a Blast despite the torrential rain! This event is about getting SIJ Parents together for a fun evening *without your checkbooks*.

### **8<sup>th</sup> Grade Service Hours**

This Chair and committee will plan a Service Fair in conjunction with Religious Education in the early Fall to showcase service opportunities for 8th grade students who need to earn service hours for Confirmation. Additional service projects will be coordinated throughout the year mainly via email.

### **Alumni Relations**

Create a database of SIJ alumni for future communication. Looking for parents with computer skills and enthusiasm to assist in this new project.

### **Dad's Club**

This fun and philanthropic group of SIJ Dads organize social outings and donate the proceeds to our school's financial assistance program.

### **Library – Faculty Assistance**

- Assist Mrs. Maxwell in the library on a weekly basis as needed.
- Time commitment is 2 ½ hours every week at the same time.
- Volunteer positions become available when existing parent volunteers "retire" or leave the school.
- Names are recorded annually to ensure equitable distribution. If you want to help out in the library at some point, please sign up each year.
- Volunteers who will have contact with students must first complete a diocesan program – "Protecting God's Children" – and submit personal information for a background check. Please contact the school office for more information.
- **Please contact Mrs. Maxwell direct at [vmaxwell.sij@gmail.com](mailto:vmaxwell.sij@gmail.com) if you would like to be added to the list for the 2010/2011 school year.**