

ST. ISAAC JOGUES
ELEMENTARY AND JUNIOR HIGH
HINSDALE



**St. Isaac Jogues School Commission
October 20, 2009 Minutes**

Attendees:

Rick Cronquist
Diane Sullivan
Kathleen Wilson
Denise Andrews
Donna Coffey -- PSA
Barry Craig
Tom Digenan
Jennifer Lavins
Amy Rogowski
Ed Shishem
Joan Zajeski

Guests:

Diane Pasquinelli
Vicki Maxwell

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1. Opening

- a. The meeting was called to order by Kathleen Wilson at 7:05pm.
- b. The meeting opened with a prayer.
- c. Minutes from the September 15, 2009 meeting were approved

2. PSA Report: Donna Coffey

- a. Update on Recent Events
 - i. Octoberfest – well attended event and a great community builder.
 - ii. Raffle – goal of \$70,000 -- results not in as of yet.
 - iii. Dad’s Club – well attended; raised approximately \$5,600.
 - iv. Auction – planning going well.

3. Principals/Vice Principal’s Report: Rick Cronquist and Diane Sullivan

- a. Hold the Date: Let the Light Shine; Monday, November 9th at 6:30pm.
- b. Meitler report – A meeting to go through the report and how it will affect our region (Dupage County) will be held on November 24th; general report available at www.meitler.com/support accesscode: Joliet

- c. Meitler report – a second meeting will be held in December to go through financial processes that need to be followed.
- d. Preschool – Rick met with Fr. Bill who was open to the idea of opening a preschool. Rick has met with other diocese preschools and will meet with the fire department. In late November/early December, a survey may be sent to gauge parish interest.
- e. Fingerprinting of Staff – process occurred last week.
- f. Asbestos – report said there has been no change since the last inspection.
- g. H1N1 – no confirmed case in the school.
- h. Fire Inspection – the school had a clean inspection.
- i. Lockdown – a follow up call will take place with the fire department to discuss the intercom in the Religious Education center.
- j. Maintenance – additional cleaning of the school is being addressed. An overall extensive cleaning will take place and will be financed by PSA. Fr. Bill is looking into increasing the maintenance/cleaning for the school and church. Rick did a walk through with Maintenance to review and update their checklist of school areas requiring regular and specific attention.
- k. Superintendent Sr. Helen Jean is retiring; no retirement date is set as of yet.
- l. Endowment – no significant change.
- m. Second grade Aide – an additional aide for second grade has been added; the second grade now has a total of 4 days of aide assistance.
- n. First Grade Aide – there is now one aide for 5 days to support the three first grade classes.
- o. District 181 – SIJ will receive approximately \$10,870 on behalf of their students who require speech and language services from Dist. 181. Dist. 181 will distribute the funds in four payments.
- p. Financial aid – no requests have been made.

4. President Comments – Kathleen Wilson

- a. No report.

5. Finance/Long Range Planning – Barry Craig and Andy Bizub

- a. Parish finance committee – The Parish may start a new offering program. More details to follow.
- b. Mtg next week with Diane S to review specifics around the next stage of monitoring school families' adherence of parish giving guidelines

6. Academics and CSW – Jennifer Lavins

- a. Explore Test -- held this past Saturday.
- b. Spirit Wear – will be sold during the parent/teacher conferences.

- c. CSW – planning taking place for CSW which is at the end of January.
- d. Preschool – Jennifer continues to research the preschool possibility.

7. Marketing – Joan Zajeski and Denise Andrews

- a. Tailgate – there will be a story in the Doings about the tailgate event.
- b. Trophy dedication – there will pictures of the trophy dedication in an upcoming Doings issue.

8. Website – Denise Andrews

- a. Password protection for certain areas of the website – looking into which areas need to be password protected and the process to implement.
- b. Alumni Database – looking to gather alumni information via the website.
- c. Annual school play – looking into adding the school play information to the website.

9. Athletics and Extra-curricular - Tom Digenan

- a. Sixth Grade Girls Volleyball team – won the conference championship.

10. Parish Council – Ed Shishem

- a. Ed attended the parish council meeting on September 28, 2009.
- b. Bishop Sartain will say a Mass at SIJ on December 10th and it is important for the school to support this Mass. More details to follow.
- c. There is a need for altar servers, specifically there is a need for sixth graders.
- d. There may be a “grade level” mass held each Sunday. More details to follow.

11. Adjournment

The meeting was adjourned at 8:25 pm. The next School Commission meeting will be on Wednesday, November 18th.